

Checklist for Sellers

EXTERIOR

Replace, repair and/or paint any damaged...

- Wood siding
- Trim
- Rain gutters
- Shutters
- Doors
- Window frames
- Glazing
- Screens
- Hardware
- Fences/gates
- Outdoor lighting

Clean/wash...

- Siding
- Windows
- Screens
- Outdoor BBQ
- AC unit
- Pool / spa

Put 100-watt bulbs in...

- Porch lights
- Carport
- Garage

Other outdoor projects...

- Clean around trash cans
- Haul away rubbish
- Straighten woodpile
- Repair leaky faucet
- Clean up pet droppings
- Paint or varnish doors
- Polish door hardware
- Make sure doorbell/knocker works
- Paint or replace street numbers on house
- Make sure the septic tank is odor-free
- Clean oil stains from driveway
- Patch or reseal driveway if necessary

LANDSCAPING

- Mow/edge lawn regularly
- Weed and feed lawn
- Overseed bare spots in lawn
- Water lawn to prevent browning
- Remove/replace dead plants
- Prune overgrown/damaged shrubs

LANDSCAPING (Continued)

- Prune or remove shrubs/trees blocking view from windows (unless view is undesirable)
- Stake up any sagging trees shrubs
- Keep flower beds free of weeds
- Trim around base of trees/walls/fences

Repair or remove any broken/damaged landscape accessories such as:

- Fences
- Walls
- Gazebos
- Fountains
- Trellises
- Planters
- Other (_____)
- Replace any broken stepping stones
- Adjust any sprinkler system; repair any broken/leaky heads
- Install fencing or shrubs to hide any unsightly views

ALL ROOMS

Clean especially around

- Doors
- Windows
- Light switches
- Baseboards
- Chair rails

Other projects

- Wash lace curtains and have draperies cleaned if necessary
- Remove or pull back dark curtains
- Lubricate window slides (soap for wood/silicon or candle stump for metal)
- Make sure doors open smoothly
- Clean ceiling light fixtures
- Check for cobwebs in all corners
- Fix any scratches in wooden floors
- Replace worn/broken flooring
- Remove or replace worn carpet
- Use area rugs where needed
- Empty wastebaskets
- Make the beds
- Fluff the pillows